

# CITY OF FERNANDINA BEACH BANNER PERMIT APPLICATION



NAME OF EVENT \_\_\_\_\_

EVENT ORGANIZER \_\_\_\_\_

ORGANIZER'S ADDRESS \_\_\_\_\_

ORGANIZER'S PHONE NUMBER \_\_\_\_\_

ORGANIZER'S EMAIL ADDRESS \_\_\_\_\_

REQUESTED DATES \_\_\_\_\_  
(banners hang from Monday – Monday)

LOCATION OF BANNER:  
8TH AND CENTRE STREET \_\_\_\_\_  
8TH AND LIME STREET \_\_\_\_\_  
CENTRE STREET POLE BANNERS \_\_\_\_\_ # OF POLE BANNERS \_\_\_\_\_  
(34 POLES AVAILABLE)

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CITY ADMINISTRATIVE APPROVAL

\_\_\_\_\_  
DATE

APPLICANT MUST ATTACH A PROOF, PHOTO OR DRAWING OF BANNER(S)  
THE CITY WILL NOT BE HELD RESPONSIBLE FOR LOST, STOLE OR WEATHERED BANNERS.  
**BANNER HANGING IS LIMITED TO A PERIOD OF NOT MORE THAN SEVEN DAYS PRIOR TO EVENT.  
BANNERS MUST BE PICKED UP WITHIN 5 DAYS OF EVENT OR THEY WILL BE DESTROYED.**

# **BANNER REQUIREMENTS**

## **CENTRE ST & 8<sup>TH</sup> STREET**

**(DROP OFF AT 2500 ATLANTIC AVENUE ATTN: Hannah Ross )**

### **BANNER 18 FT LONG AND 3 FT HIGH**

1. Banners must have at least 26 ft. of 1/4 inch nylon rope running through the length of the banner on both the top and bottom edges.
  2. The ropes will have a loop at all four ends.
  3. All banners must have at least 10 wind loading relief holes.
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## **8<sup>TH</sup> STREET AND LIME ST**

**(DROP OFF AT 2500 ATLANTIC AVENUE ATTN: Hannah Ross )**

### **BANNER 14 FT. LONG AND 2.5 FT HIGH**

1. Banners must have at least 22 ft. of 1/4 inch nylon rope running through the length of the banner on both the top and bottom edges.
2. The ropes will have a loop at all four ends.
3. All banners must have at least 10 wind loading relief holes.

## **FEES**

BANNER PERMIT	\$50.00 FOR UP TO 3 LOCATIONS (CENTRE & 8 <sup>TH</sup> , 8 <sup>TH</sup> & LIME & POLE BANNERS)
BANNER HANGING FEES	\$75.00 FOR 8 <sup>TH</sup> & CENTRE \$50.00 FOR 8 <sup>TH</sup> & LIME \$15.00 PER POLE BANNER